



Healthy Mendocino Leadership Team

June 24, 2021 1PM-3PM Zoom Meeting

Minutes

Present on Call: Miranda Ramos, Patrice Mascolo, Donna Schuler, Mary Norris, Jessica Grinberg, Clinton Maxwell, Tammy Moss Chandler, Victoria Kelly, Jill Damian, Patty Bruder.

Absent: Debra Ramirez, Roseanne Ibarra, Stacy Pollina-Millen, Michelle Hutchins, Jackie Orozco.

Introductions and Welcome

There was an agenda change, taking the Blue Zone Update off until July as Roseanne was not able to attend today's meeting.

Financials

Fundraising Update

Received \$2,000 from RQMC, \$500 commitment from RCS, \$5,000 commitment from Partnership HealthPlan. Patrice still needs to talk to NCO, Adventist (suspect there will be no funding from Adventist, but Roseanne is taking it up the ladder to ask), and Consolidated. There is the potential to receive funds for helping the ACEs Community Resilience Team with the PACEs Connection Tracker system and adding it to our website. Received a second Community Foundation Non-Profit Relief Grant for \$2,500, asked for \$7,000 but they prioritized agencies who did not receive PPP loan money or previous awards, which HM has received both. Very happy with the \$2,500.

Potentially, HM is looking at \$145K in funding for the 2021/2021 fiscal year.

Budget Review

Patrice created three budget scenarios:

-1 FT plus Coast Coordinator 20 hours with ½ rent and utilities at the coast

-1 FT plus Coordinator 20 hours, no rent on the coast

-1 FT plus Coordinator 20 hours, ¼ rent on coast to keep a presence there with Molly

This shows as close to realistic amounts for each possible scenario. Travel costs will depend on if the person is based on the coast.

Carry over is estimated at \$60,000 which will cover each potential budget expense without using all the carry over.

TOTAL EXPENSES		\$ 165,306.52		\$ 161,131.82		\$ 162,947.17
Budgeted Revenue minus Budgeted Expenses		\$ (15,306.52)		\$ (11,131.82)		\$ (12,947.17)
Carry over	\$60,000	\$ 44,693.48	\$60,000	\$ 48,868.18	\$ 60,000	\$ 47,052.83

The Leadership Team approved the budget with modifications when needed.

Healthy Mendocino Updates

Youth Mental Health Webinar

[A Conversation on Youth Mental Health: Response, Recovery, Resilience](#) webinar, hosted by HM, in collaboration with League of Women Voters, was held on June 16th from 12PM-1:30PM. We had 76 people register and about 44 people attending. The interpreter was all set to go and worked fine the day before during the test run but did not work at the start of the webinar. We were able to get it working about 2/3 of the way in. The panelists did a great job and we had questions and comments in the chat. We will be creating a Youth Mental Health Resource Toolkit that will be sent to anyone who registered along with the website link of the video recording and Power Point slides.

Avenues to Wellness Presentation

HM staff did a presentation on June 22nd for [Avenues to Wellness on Equity and the Social Determinants for Health in the time of COVID-19](#). This went very well with it being filmed in Willits to be published by June 29. Patrice shared the Power Point with the LT and received positive comments especially on the new data collected for 2020 that was highlighted and compared to prior years to help show the impacts of COVID and how it has created inequities in the SDOH.

LT members discussed vaccine hesitancy and harm reduction. Some relayed their efforts and protocols at their agencies and ways they are trying to increase vaccinations through education. A question was raised on what new best practices are emerging around data collection and presentation using an equity lens. With low access to primary care how are most people receiving information? It has been a challenge to open up access as most clinics are at capacity and they are not able to find additional providers, support staff, housing for staff, etc. Consolidated Tribal Health is using the Adventist residential program for additional help, and it is going well for them. RCS spent money on a headhunter, and it still took a year to find someone. They are looking at workplace policy changes to get away from the 5-day 8 hour work schedules so the jobs are more attractive. There could also be incentives like student loan payments.

The [video recording](#) will be added to the website along with the Power Point Slides.

Year One Dashboard update

Patrice went over the Year One Strategic Plan Dashboard showing that most action items have been completed with the exception of the [Data Page](#), which will be completed by the end of the month and the funding partner survey which is ongoing with about 3 more funders still needing to schedule to meet with. A report will be written when all meetings are finished.

Website Survey

There is currently a pop-up survey on the website to gauge usability and relevancy of the platform. So far, the response has been very low.

Staffing Update

The recruitment process is moving ahead. There is a new generic Job Description along with a Scope of Work, that will be used in hiring so it is easier and more flexible for NCO Community Wellness staff to move around,

have upward mobility and career ladder development. HM will be hiring under the Program Coordinator II Job Description and Patrice wrote up a SOW and Job Announcement which have been approved and will be sent to HR for final approval before Ads are placed. Patrice anticipates the new hire would not start until August 1. Patrice asked for members to be on the interview committee. Clinton, Miranda, Donna and Jessica volunteered.

HM Roundtable Summary & Protocols

The June 10th Roundtable went well with Clinton presenting his discussion on K12 Advisory Councils and how school districts engage local industry to create labor force pipelines of homegrown talent. There was much discussion from the group on his ideas on how to bring more industry into the schools to provide CTE and internships.

Patrice brought up the topic of a protocol for the public to present or make announcements during the Roundtable meetings. Do we allow public comments like the HHS Advisory Board does? Do we allow just Roundtable members or their representatives to make announcements? Members can always add information into the chat. Would the presentation be something the RT members have not already seen? How do we honor the RT members time and investment at the meetings? Jessica suggested they send in a short 1 -2 paragraph statement of what they want to share, and the LT will review and make a decision. A protocol can be determined as we go along. We can also follow up with the RT members on the presentations to see how much value it had to them.

It would also be beneficial to bring potential website projects to the LT to get feedback and help with the decision to move forward with the project.

It was suggested that if a group wants to present or have their project added to the website, they could help in the costs of facilitating the RT meetings or the time involved in creating a web page on the site for their project. This cost could come from their grant or project funds.

Tammy added a link in the chat on hybrid meetings in the future with the RT and LT meetings:

How to successfully arrange hybrid in-person/virtual meetings so that everyone is able to participate:

<https://youtu.be/7pR6cK6Qhuo>

<https://lwc.files.wordpress.com/2021/06/workshop-post-pandemic.pdf>

Presentation from Donna Schuler, HHS, Public Health, Accreditation Coordinator

[https://www.healthymendocino.org/content/sites/mendocino/Agendas and Minutes PDFs/Leadership Team/Accreditation Presentation HM Donna 06242021.pdf](https://www.healthymendocino.org/content/sites/mendocino/Agendas%20and%20Minutes%20PDFs/Leadership%20Team/Accreditation%20Presentation%20HM%20Donna%2006242021.pdf)

Donna took us through the county accreditation process from why become accredited, the value added to the county, the 10 essential Public Health Services needed, the standards and measures with the 12 Domains that are required, and the Public Health Focus. She will be using the 2016 CHNA and CHIP documents for this process.

Next Meeting—July 29th at 1PM