

**Community  
Marketplace**



**Mercado  
Comunitario**

**Booth Vendor Application**

Sunday, June 02, 2019

Sunday July 07, 2019

Sunday August 04, 2019

Sunday September 08, 2019

**Set up from 8:00 AM - 9:30 AM**

**Event 10:00 AM to 2:00 PM**

**Grace Hudson Language Academy**

Business/Organization: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

Day Phone: ( ) \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

**CHECK ONE:**

**Food Booth Vendor all 4 dates \$300 \*\* (If selling food, vendor should have a permit from Public Health and it must be prepared food)**

**Food Booth Vendor for 1 date \$150 \*\*(If selling food, vendor should have a permit from Public Health and it must be prepared food)**

**Services, Merchandise, Arts & Crafts Booth for 4 dates \$100**

**Services, Merchandise, Arts & Crafts Booth for 1 date \$50**

**Non-Profit Information Booth for 4 dates \$55 \*\*(NO FOOD)**

**Non-Profit Information Booth for 1 date \$35 \*\*(NO FOOD)**

**DATE(S) REQUESTED:** \_\_\_\_\_

List all products/services and/or activity that will be at your booth

\_\_\_\_\_  
\_\_\_\_\_

Turn in application early, as limits will be set for Food Booth Vendors. You will receive notification of acceptance of application within 5 business days of receipt of application.

**GROUND RULES:**

1. Vendors agree to provide their own booth/tent, table, chairs, and trash cans. Please haul away your own trash.

2. In case of selling food, this has to be prepared and ready to serve. The Vendor must obtain a Temporary Food Facility Permit from Environmental Health Division of Mendocino County. Vendor must provide own Electricity.

3. Vendors agree to hold harmless, ARC Family Resource Center and/or any other organization involved, for any damages or loss incurred as a result of the Community Marketplace.

**4. THERE WILL BE NO REFUND DUE TO POOR WEATHER OR OTHER CONDITIONS.**

5. Booth placement is by Event Coordinator. Booth locations will not be rearranged the day of the event. Moving to any other location, other than assigned to you or not complying with these rules will result in immediate expulsion from the grounds without refund. **MUST BE CLEANED UP BY 4PM. BOOTH RESERVATIONS AND FEES ARE DUE NO LATER THAN MONDAY MAY 28, 2019 For 1<sup>st</sup> Community Marketplace. Applications for other Marketplace Dates are Due by the 24<sup>th</sup> of Each Month.**

***NO LATE ADMISSIONS ACCEPTED.***

Please Make Checks Payable to:

ARC Family Resource Center

1640 S. State Street

Ukiah, CA 95482

**\*\*For further information, call Andres or Holly at The ARC Family Resource Center at (707)234-3300.\*\***

**By signing below, I agree to the Ground Rules.**

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

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**FOR OFFICIAL USE ONLY:**

Approval of Booth Application:

- YES
- NO
- NEED FURTHER INFORMATION