

Healthy Mendocino Project
POVERTY ACTION TEAM (PAT) MEETING
November 29, 2017
737 S. State St., Shasta Conference Room
—Minutes—

Present: Rachel Ebel Elliott, HHSa; Stephanie Zazueta, FIRST 5/ARC-FRC; Lydia Lopez, FIRST5/ARC-FRC; Waldi Helma, HHSa; Angélica Millán, Legal Services of No.CA

1. Review of minutes of September 27, 2017 Meeting

Draft minutes approved as submitted (with correction to Sheila's name and addition of Sheila's affiliation).

2. Discussion about the Healthy Mendocino Summit Date

Projected date is early March 2018.

3. Discussion regarding Coastal PAT

There was a brief discussion about sharing research and resources with the Coastal PAT.

4. Project Planning

There was discussion about the Poverty Plans from other counties (St. Lucie, Klamath, Logan) that Rachel shared with the group (See Rachel's 11/9/17 email). This led to a discussion about the group's Goals, Projects, Desired Outcomes and How-to-Measure Outcomes.

Example of goal(s): Improve financial stability—more specifically: Reduce the number of families and children living in poverty by 10% by XX date.

Project: Flea Market (and West Company skills trainings) idea. Discussion regarding outcomes. How many families should be included? Final results: what kind of increase in income? Above median household income level? Discussion regarding creating a questionnaire for families with questions designed to elicit information about financial stress/de-stress (e.g. medical, relationships, housing, open ended questions).

There was discussion about the community agency survey. This led to a discussion about 211 and the Area Agency on Aging resource directory and senior communications link.

4. Action Steps and Assignments

- a. Each member is to come up with five questions/topics for the customer survey about barriers to economic self-sufficiency and bring those questions/topics to bring to the next meeting. Update: Rachel sent an e-mail on 11/29/17 asking that PAT members send her these questions by 12/15/17.

- b. Lydia will talk to her contact at Grace Hudson regarding the Flea Market project and whether the school wants to take the lead. Once the lead is determined, timelines can be set. Lydia will also update West Company on the status of the project.
- c. Rachel will e-mail Jennifer regarding final draft of survey (the survey geared toward community organizations). Angélica will bring AAA resource directory to next meeting.
- d. The goal is to launch surveys and questionnaires in January.

NEXT POVERTY ACTION TEAM MEETING: December 20, 2017, 10:00 a.m.-11:30 a.m., Shasta Conference Room

Minutes by Angélica Millán