



# Leadership Team Meeting

Large Conference Room, NCO, 413 N State Ukiah

Thursday, November 19th, 2019 ♦ 1:00 p.m. to 3:00 p.m.

Zoom Call In: <https://zoom.us/j/440841489> Meeting ID: 440 841 489

For audio: 720-707-2699

Preparation for Meeting: Please review documents sent out by email

## AGENDA

*Please arrive early so that the meeting can start on time.*

TIME	AGENDA ITEM	Presenter
1:00 – 1:10 10 min	<b>Welcome &amp; Introductions</b> <ul style="list-style-type: none"> <li>Name, organization and title</li> <li>Mindfulness Moment</li> </ul>	Roseanne
1:10 – 1:20 10 min	<b>Overview</b> <ul style="list-style-type: none"> <li>Summary of new structure</li> <li>Guiding Principles</li> <li>Roles and Responsibilities</li> <li>CHNA synopsis</li> </ul>	Patrice
1:20 - 1:35 15 min	<b>Financials and Budget</b>	Patrice
1:35 – 1:45 10 min	<b>Fundraising Timeline</b>	Patrice
1:45 – 2:35 50 min	<b>Initiative update, Task List &amp; Timeline</b> <ul style="list-style-type: none"> <li>Review of goals</li> <li>Benefits to organization and community</li> <li>Diving into the deliverables</li> </ul>	Julie and Molly
2:35 – 2:55 20 min	<b>Community Meeting</b> <ul style="list-style-type: none"> <li>Overview</li> <li>Date for meeting January 22?</li> <li>Key players to invite</li> <li>Agenda</li> <li>Speaker</li> </ul>	Staff
2:55 – 3:00 5 min	<b>Next Steps</b> <ul style="list-style-type: none"> <li>Next meeting</li> </ul>	Patrice